



To all ELRC Families:

Please understand that you are responsible for your child's weekly ELRC co-pay whether your child is in attendance or not.

If your child attends school any days not scheduled or paid by ELRC, you will be responsible for the center's regular daily rate for the days that your child attends.

Your co-pay is due every Monday of the service week. If co-pay is not received, late fees will be assessed.

If your child exceeds the 40 absences allowed by ELRC per fiscal year, you will be responsible for the regular daily rate each day your child is absent.

If ELRC payment to Bright Beginnings Daycare and Preschool Inc. is suspended for any reason including, but not limited to vacation, illness, etc you will be responsible for full tuition during the suspension period.

If you are more than 1 week behind in ELRC co-payments to Bright Beginnings Daycare and Preschool Inc., we are required to report this to ELRC

You are not entitled to vacation credit and sibling discount per our parent handbook. Those discounts are only available for private pay families.

When withdrawing your child from Bright Beginnings Daycare and Preschool Inc., two weeks notice is required. If the proper notice is not given, you will be billed for the two weeks.

The above are rules given by ELRC, that we agreed upon under written contract and will be followed.

Please print your name, sign and date in acknowledging the receipt of the above.

Child(ren)'s Name \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_