



## INDIVIDUALIZED EDUCATION PLANS (IEP) & INDIVIDUALIZED FAMILY SERVICE PLANS (IFSP)

IEP's and IFSP's are created by service providers working with children with special needs.

The Keystone Stars Performance Standards requires us, *Bright Beginnings*, to request copies of IEP's and IFSP's for the children in our care.

The information found on an IEP/IFSP is protected by privacy laws including the Health Insurance Portability and Accountability Act (HIPAA); Releases of information are required to speak to members of a child's treatment team, professional development regarding privacy issues, and HIPAA.

It is important to gather as much information on your child as we can in order to provide the best way to educate your child.

Your child's growth and development is measured with developmental assessments. If your child currently has an IEP/IFSP, it would be beneficial to share a copy of this plan with us so we can work together to ensure that the guidelines are put into practice. Participants at IEP/IFSP meetings include family members, the child's teacher, specialists and director or administrator.

Parent Sign-off

Child's Name: \_\_\_\_\_

- I am providing a copy of my child's IEP or IFSP
- I do not wish to provide a copy of my child's IEP or IFSP
- Not Applicable

Parent's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

At the request of the parent, we will also transfer child records to another education setting.